

# Pleated / Cellular Shade

## Installation and Troubleshooting Instructions



Questions? We can help! Call Vista's Hot Line for quick assistance. 1-800-726-3380  
 If you are missing parts or have questions about the operation of your blind, call our Hotline. Please have the Vista order number available, it can be found printed on a sticker affixed to the headrail or shipping label.

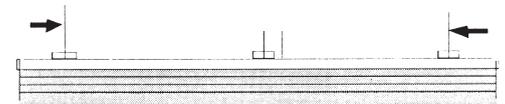
To install your Vista shades, you will need a few basic tools: pencil, level, drill and drill bits, measuring tape, and screwdriver. Before you begin, please read the instructions all the way through to acquaint yourself with the recommended procedures.

### Bracket Installation - Standard Headrail, Deluxe Headrail, and Standard Top Down Bottom Up Shades

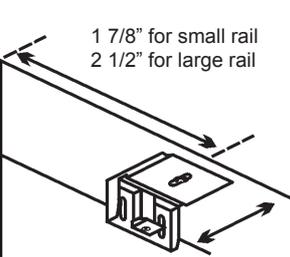
Installation brackets are attached either to the inside or outside of the window casement depending upon whether the shade was ordered as an inside or outside mount. On outside mounts, spacer blocks or extension brackets can be used with installation brackets to allow the shade to clear obstructions. Hold down brackets are optional installation components used to prevent the bottom of the shade from swaying. Specialty end mount brackets are used with inside mount installation and wall mount brackets are used with outside mount installation. The installation hardware you received with your shades was based on your installation needs. If you are installing into a hollow wall, you'll need to purchase the appropriate hollow wall anchors. Seek expert advice at your local hardware store.

### Bracket Spacing

Bracket spacing is the same for both inside and outside mounts. Two installation brackets are positioned on the mounting surface so that their centerlines will be 2 1/2" in from the ends of the shade. If more than two brackets are required, (see chart - Fig 1) additional brackets are evenly spaced between the two end brackets. Measure and mark all bracket centerlines.



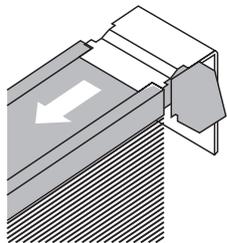
Shade Width	# Brackets
Up to 31"	2
32" to 65"	3
66" to 96"	4
97" to 120"	5



### Inside Mount Applications

With inside mount applications, one mounting screw is used to attach the top of each bracket to the top of the window opening. Locate the screws on the centerline you marked and position the brackets so that their front edges are aligned. To attach the brackets, the flat surface of the window casement must be at least 1 1/8" deep for small rail and 1 1/2" for large rail. To fully recess the shade, the flat surface must be at least 1 7/8" deep for small rail and 2 1/2" for large rail. Add to this minimum depth the dimension of any obstruction to shade movement, such as a window crank or handle.

Note: 1" Pleated shades and 3/8" or 1/2" single cell Cellular shades use small rail. 2" Pleated shades and double cell or 3/4" single cell Cellular shades use large rail.



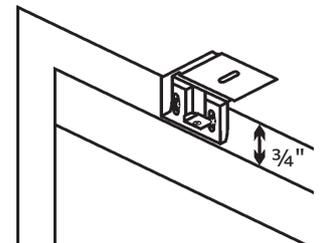
### Inside Mount Installation Using Specialty End Mount Brackets

Insert the brackets into the small grooves on the rail. Pull the cord lock out about 1/2" and slide the bracket into the grooves. Push the bracket and cord lock into the rail, as shown. On the other end of the rail, install the bracket over the end cap. Hold the shade assembly in the window opening and mark where to drill holes for mounting bracket screws. Use a level to make sure the rail is perfectly horizontal. After making and drilling the mounting screw holes, again position the shade assembly in the window opening. Gently pull the fabric forward to install the mounting screw. Be careful not to damage or wrinkle the fabric.

### Outside Mount Applications

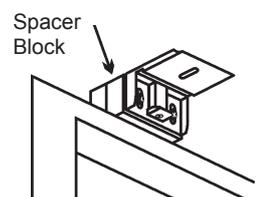
Mount the ends of the installation brackets on a flat vertical surface at least 3/4" high. Two screws are used to attach each bracket. Center the brackets on the centerlines you marked and attach them with the appropriate fasteners.

Before tightening the screws, check to be sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.



### Optional Spacer Blocks

Spacer blocks are used to project the installation brackets away from the mounting surface when additional shade clearance is needed. Each spacer block increases clearance by 1/2"; use a maximum of three per installation bracket. Check that your mounting screws are long enough to securely attach the installation bracket and the spacer blocks. The solid side of the blocks should face the mounting surface. As with all outside mount installations, make sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.



For some quick tips on installing or troubleshooting your shade, visit us at <http://www.youtube.com/user/VistaProducts>

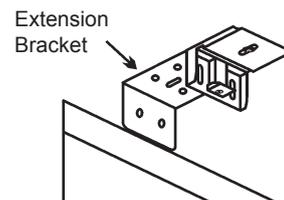
# Pleated / Cellular Shade

## Installation and Troubleshooting Instructions



### Optional Extension Brackets

Extension brackets can project the installation brackets up to 2½" away from the mounting surface. Position the bracket on the centerlines you marked and use two screws to attach them. Be sure the tops of the extension brackets are perfectly horizontal and aligned at the same height.



Connect the installation brackets with the machine screw and speed nut included with each extension bracket.

Be sure to use the same hole on all extensions brackets, so that each installation bracket projects the same distance from the mounting surface. Indentations are cast into the extension bracket between the holes. Before mounting the bracket any unneeded length may be cut off at one of the indentations.

### Shade Installation - Standard Headrail, Deluxe Headrail, and Standard Top Down Bottom Up Shades

Unwind the cord from around the shade assembly and let it hang.

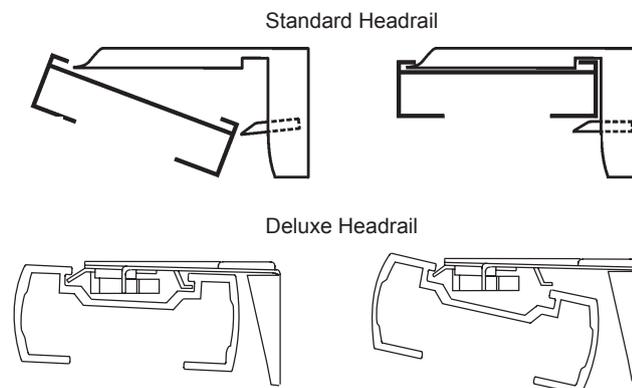
With the front side of the fabric facing you, slip the headrail into the installation brackets. The front lip on the bracket fits into the front groove on the top of the rail.

While holding the rail in the front groove of the bracket, make sure there is no fabric caught between the back of the bracket and the rail.

Push the rail back and up into the back of the bracket until you hear it snap in place.

For Standard Rail: Tighten set screw at back to bracket to secure headrail.

To remove shade, reverse the procedure.

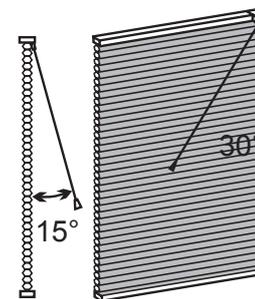


### Tassel Cord Length

Cord length is usually set to half the length of the fully closed shade. To shorten the length, slide the tassel up on the lift cord to the desired position, knot the cords, and trim the cords below the knot.

### Operation

Keep the cord close to the plane of the fabric when operating the shade; for best results, do not pull cord away from the shade more than 15°. To disengage the locking mechanism, move the cord toward the center of the shade approximately 30° from the vertical position. Raise or lower the shade while holding the cord at this angle. To engage the locking mechanism, return the cord to the vertical position.



**WARNING!** Children can strangle in cord loops. They can also wrap loose cords around their necks and strangle. Always keep cords out of reach of children.

For standard lift cord shades: All cords should be secured to the wall using supplied cord cleat.

### Breakaway Tassel

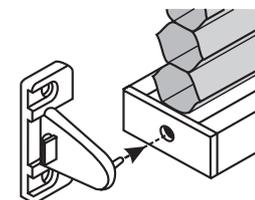
To reduce further hazards, this shade was built with a breakaway cord tassel which was designed to break apart when force is applied from the top. If your breakaway tassel should happen to break apart follow these instructions to reassemble.

When the connector is open, each side has a cord coming in at the top, one side has a cord coming in from the bottom. Fit the bottom edges together. Swing the top ends together and press the middle to fully connect.



### Optional Hold Down Brackets

With the shade at its full drop, place the pins on the hold down brackets into the holes in the bottomrail end caps and mark where to drill the mounting hole locations. Attach the hold down brackets with one screw through the side hole or two screws through the end holes. Be sure both bracket pins are aligned and level.



## Pleated / Cellular Shades Troubleshooting

Problem:	Check:	Solution:
Bottomrail not even or TopDown/ BottomUp rails not even	Are cords even?	Raise the shade completely until the rail is even, then bring cord straight down. If the cord is not even, adjust the cords in the breakaway tassel.
Pleats are coming out of shade		When shade is left down for an extended period of time, pleats can lose their memory. On a regular basis, raise the shade up completely to allow fabric to regain memory.

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# Pleated / Cellular Shade

## Installation and Troubleshooting Instructions



### Bracket Installation - Continuous Cord Control, Motorized, Cordless and Cordless Top Down/Bottom Up

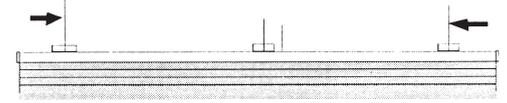
Installation brackets are attached either to the inside or outside of the window casement depending upon whether the shade was ordered as an inside or outside mount. On outside mounts, spacer blocks or extension brackets can be used with installation brackets to allow the shade to clear obstructions. Hold down brackets are optional installation components used to prevent the bottom of the shade from swaying. The installation hardware you received with your shades was based on your installation needs. If you are installing into a hollow wall, you'll need to purchase the appropriate hollow wall anchors.

### Bracket Spacing

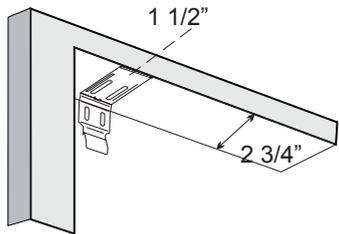
Bracket spacing is the same for both inside and outside mounts. Two installation brackets are positioned on the mounting surface so that their centerlines will be positioned from the ends of the shade.

1 1/2" for all Cordless & Motorized Shades and  
3" for Continuous Cord Control Shades.

If more than two brackets are required, (see chart - Fig 1) additional brackets are evenly spaced between the two end brackets. Measure and mark all bracket centerlines.



Shade Width	Shade Width	# Brackets
Continuous Cord	all Cordless	
Up to 40"	Up to 60"	2
40" to 72"	60" to 96"	3
72" to 84"	96" to 120"	4
84" and up	n/a	5



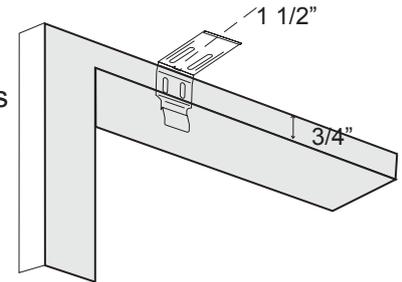
### Inside Mount Applications

With inside mount applications, one mounting screw is used to attach the top of each bracket to the top of the window opening. Locate the screws on the centerline you marked and position the brackets so that their front edges are aligned. To attach the brackets, the flat surface of the window casement must be at least 3/4" deep. To fully recess the shade, the flat surface must be at least 2 3/4" deep. Add to this minimum depth the dimension of any obstruction to shade movement, such as a window crank or handle.

### Outside Mount Applications

Mount the ends of the installation brackets on a flat vertical surface at least 3/4" high. Two screws are used to attach each bracket. Center the brackets on the centerlines you marked and attach them with the appropriate fasteners.

Before tightening the screws, check to be sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.



### Optional Spacer Blocks

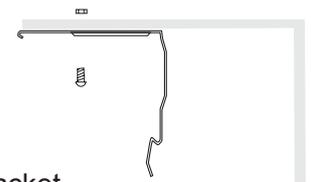
Spacer blocks are used to project the installation brackets away from the mounting surface when additional shade clearance is needed. Each spacer block increases clearance by 1/2"; use a maximum of three per installation bracket. Check that your mounting screws are long enough to securely attach the installation bracket and the spacer blocks. The solid side of the blocks should face the mounting surface. As with all outside mount installations, make sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.

### Optional Extension Brackets

Extension brackets can project the installation brackets up to 2 1/2" away from the mounting surface. Position the bracket on the centerlines you marked and use two screws to attach them. Be sure the tops of the extension brackets are perfectly horizontal and aligned at the same height.

Connect the installation brackets with the machine screw and speed nut included with each extension bracket.

Be sure to use the same hole on all extensions brackets, so that each installation bracket projects the same distance from the mounting surface. Indentations are cast into the extension bracket between the holes. Before mounting the bracket any unneeded length may be cut off at one of the indentations.

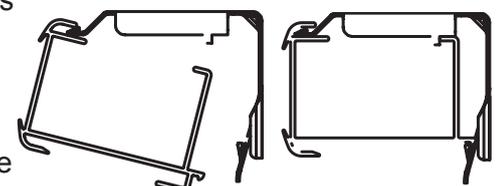


### Shade Installation - Continuous Cord Control, Motorized, Cordless and Cordless Top Down Bottom Up

With the front side of the fabric facing you, hold the headrail near the installation brackets and insert the front hook on the bracket into the front groove on the rail.

Roll the back of the headrail up and into the brackets until it snaps in place. Check to make sure the brackets are securely attached to the rail before operating the shade.

To remove the shade, push in on the tab on the bottom of the bracket, roll the back of the rail down and forward to release the hook on the front groove of the rail.



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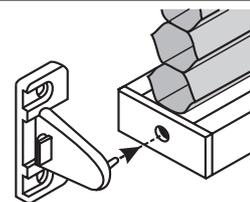
# Pleated / Cellular Shade

## Installation and Troubleshooting Instructions



### Optional Hold Down Brackets

With the shade at its full drop, place the pins on the hold down brackets into the holes in the bottomrail end caps and mark where to drill the mounting hole locations. Attach the hold down brackets with one screw through the side hole or two screws through the end holes. Be sure both bracket pins are aligned and level.



### Attach Cordless Handle to Bottomrail

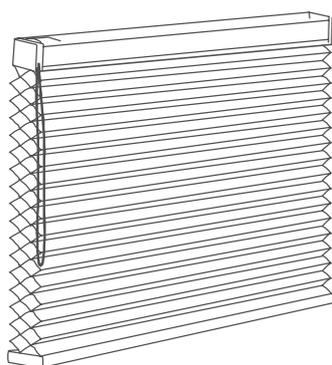
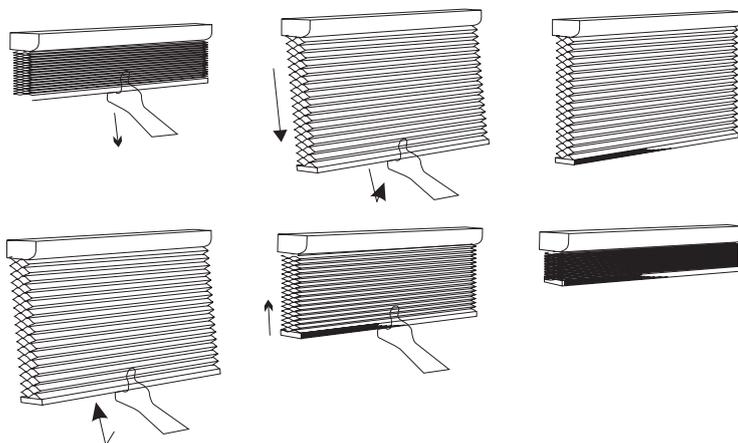
Hook the curved part of the handle under the front groove on the bottom of the rail and gently rotate the handle up until it snaps into place.

### Cordless Shade Operation

To lower shade, gently pull bottom rail down slightly beyond desired position and let tension spring pull the bottom rail up very slowly until catch mechanism engages and locks the bottom rail in position.

To raise shade, gently pull down slightly on the bottom rail to release the catch mechanism and allow the tension spring to unwind. This will cause the lift cords to wind around the rollers and lift the shade. You will continue to slowly push up on the bottom rail.

Note: Cordless shades operate best by slowly raising or lowering the shade. Pulling or pushing the shade too quickly will cause the shade to “spring” up or down out of its fully raised or lowered position.



### Continuous Cord Control Shade Operation

Operate the shade by pulling down on one side of the cord loop. The front raises the shade, the rear lowers the shade. Do not lift the bottom rail with your hands. Also be careful not to place objects on the window sill that will interfere with raising and lowering the shade or cause it to hang unevenly.

**WARNING!** Children can strangle in cord loops. They can also wrap loose cords around their necks and strangle. Always keep cords out of reach of children.

**For cord loop shades:** All cord or chain loop must be secured to the wall using supplied cord tensioner.

Note: Tension device must be installed for the shade to operate properly. (See instructions included in mounting hardware packet.)



### Motorization: (Changing the Pre Set Height Limits)

Step 1. Send the shade to its current upper / lower limit.

Step 2. Press both UP and DOWN on the remote control at the same time until the shade jogs.

Adjust one position at a time.

Adjust to a new lower limit position by using DOWN. Adjust to a new upper limit position by using UP.

Step 3. Press (MY) until the shade jogs. Repeat to adjust other limits.



## Pleated / Cellular Shades Troubleshooting

Problem:	Check:	Solution:
EZ-lift bottomrail uneven NOTE: This may happen more on narrow or extra wide shades		Pull the higher side of the shade down to even the rail out. The bottomrail is self adjusting and will “correct” itself if you pull the shade to the open position.
Cordless shades “spring” up or down when raised or lowered to position	Pulling or pushing the bottomrail too quickly will cause the shade “spring” out of position	Lower the shade just slightly past the desired stop position to reset the catch mechanism
Cordless shade won’t raise or lower properly		Lower the shade just slightly past the desired stop position to reset the catch mechanism

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