Pleated / Cellular Shade
Specialty Shade Installation Instructions

Vista Products

STOP

Questions? We can help! Call Vista's Hot Line for quick assistance. 1-800-726-3380

If you are missing parts or have questions about the operation of your blind, call our Hotline. Please have the Vista order number available, it can be found printed on a sticker affixed to the headrail or shipping label.

To install your Vista shades, you will need a few basic tools: pencil, level, drill and drill bits, measuring tape, and screwdriver. Before you begin, please read the instructions all the way through to acquaint yourself with the recommended procedures.

ARCH
Bracket Installation - Stand Alone Arch - Standard or Deluxe Headrail
Bracket Spacing

Bracket spacing is the same for both inside and outside mounts. Two installation brackets are positioned on the mounting surface so that their centerlines will be 2 1/2" in from the ends of the shade. If more than two brackets are required, additional brackets are evenly spaced between the two end brackets. Measure and mark all bracket centerlines.
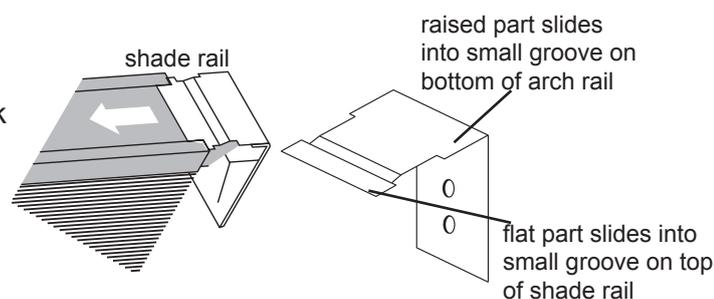
Inside Mount Applications

With inside mount installations, the flat surface of the window casement must be at least 1" deep for small rail and 1½" deep for large rail to attach the installation brackets. To fully recess the shade, the flat surface must be at least 2½" for small rail and 3½" deep for large rail.

Note: 1" Pleated shades and 3/8" or 1/2" single cell Cellular shades use small rail. 2" Pleated shades and double cell or 3/4" single cell Cellular shades use large rail.

Inside Mount Installation Using Side/End Mount Brackets

Insert the brackets into the small grooves on top of the rail.

With an arch over a shade, there will be 2 rails. Pull the shade cord lock out about ½" and slide the bracket into the grooves on top of the rail. Set the arch rail on top of the shade rail. Push the bracket and cord lock into the rail, as shown, lift and slide the raised part of the bracket into the small grooves on the bottom of the arch rail. On the other end of the rail, install the bracket over the end cap.

shade rail

raised part slides into small groove on bottom of arch rail

flat part slides into small groove on top of shade rail

Hold the shade assembly in the window opening and mark where to drill holes for mounting bracket screws. Use a level to make sure the rail is perfectly horizontal. After making and drilling the mounting screw holes, again postition the shade assembly in the window opening. Gently pull the fabric forward to install the mounting screw. Be careful not to damage or wrinkle the fabric.

When side/end mount brackets are used with a stand alone arch, the bracket ends point up toward the top of the arch, instead of down. To fully recess the arch, the window opening must be at least 1¼" deep for small rail and 2¼" deep for large rail.
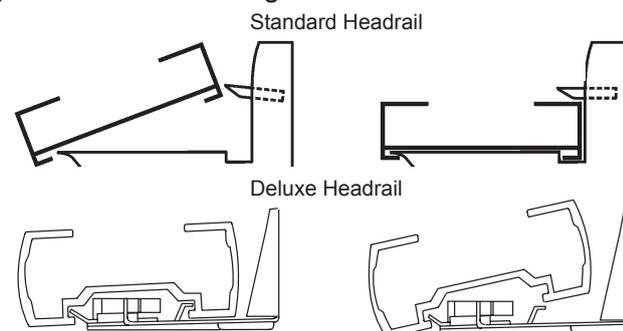

Outside Mount Applications

With outside mounts, bracket attachment requires a flat vertical surface at least ¾" high. Before tightening the screws, check to be sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.

Install the Rail

The front lip on the bracket fits into the front groove on the top of the rail. While holding the rail in the front groove of the bracket, make sure there is no fabric caught between the back of the bracket and the rail. Then push the rail down into the back of the bracket until you hear it snap in place.

Standard Headrail

Deluxe Headrail

HALF ARCH

Half arch shades use two rails, with the vertical rail butting against the top of the horizontal rail. Fan out the fabric and connect the two rails using a specialty end mount bracket. The long side of the bracket fits into the small grooves on the horizontal rail and the short side fits into the small grooves on the vertical rail.

For some quick tips on installing or troubleshooting your shade, visit us at http://www.youtube.com/user/VistaProducts
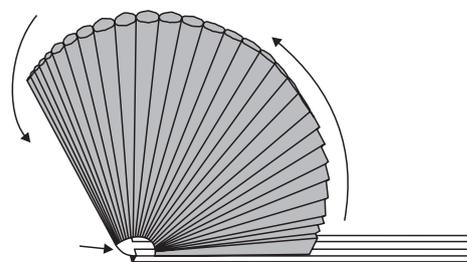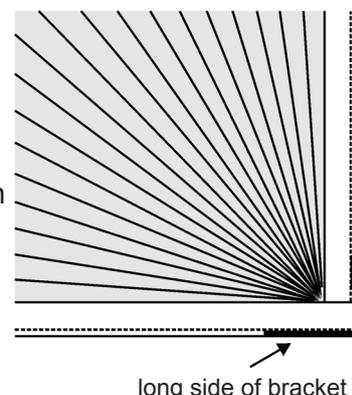
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HALF ARCH (cont.)

The illustration shows a standalone arch.

On an outside mount arch over a standard shade, the long side of the bracket would fit on the top (inside) of the rail, under the fabric.

On an inside mount arch over a standard shade, the two rails are not connected because the specialty end mount brackets must be used to mount the aseembly. (See "Inside Mount Installation Using Specialty End Mount Brackets" in the previous section.)

Standard installation brackets are used to hold the vertical and horizontal rails in position. Space these brackets the same as you would for shades.

long side of bracket

Installation of Fabric to Rail

Your order will arrive with a filler strip inserted into the bottom cell of the fabric stack of a cellular shade or a filler strip will be attached to the bottom pleat of a pleated shade. Slide the cell/pleat and filler strip into the fabric grooves on the rail.

Fan out the fabric and slide the top cell/pleat onto the rail as shown.
Use the large grooves with a stand alone arch. Install the end caps onto the rail.

Note: Arches that are not perfectly circular will have the right and left sides marked on the top and bottom cells/pleats. Be sure to adjust the fabric correctly so that the trimmed side will be on the outside of the arch.
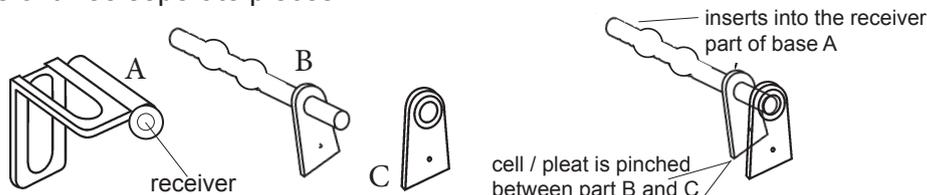
Installation of Arch Support Clips

Arch clips are designed to help hold the arch shade fabric in the desired position and prevent it from sagging. You have been supplied with the necessary quantity of arch clips to accommodate your particular arch.
The clips consists of three seperate pieces.

A. Base
B. Male Clip
C. Female Clip

receiver

inserts into the receiver part of base A

cell / pleat is pinched between part B and C

Arch Width	# Clips
Up to 23"	1
23" to 46"	3
46" to 69"	5
69" to 84"	7

The arch clip can be used for inside or outside mounts.
For inside mounts (inside the soffit of the arched window) use the screw slot in the top of the arch clip base.
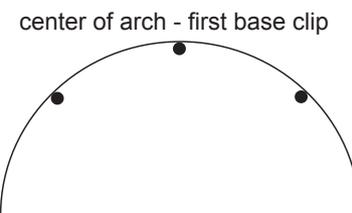For outside mount (in the wall surrounding the arched window) use the screw slot on the back of the arch clip base.

INSIDE MOUNT

1. Postition the first arch clip base (A) at the top center of the arch window jamb with the front of the base approximately 1½" from the front of the jamb. Mount the arch clip base (A) with the screw provided. A hollow wall plug may be necessary if wood is not found.

2. Space the remaining arch clip bases (A) provided equal distances on each side of the center arch clip base (A) and mount them at the same depth as the center one.
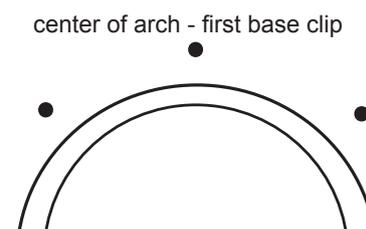
Proceed to Step 3.

center of arch - first base clip

OUTSIDE MOUNT

1. Find the center pleat of your arch shade fabric and the center of your arched window jamb. Hold the center of the fabric up at the center of the window jamb until you have reached the desired height. Place a small pencil mark on the wall at the top of the fabric. Position an arch clip base (A) with the top of the base approximately 3/8" above your pencil mark and mount with screw provided. A hollow wall plug may be necessary if wood is not found.

2. Space the remaining arch clip bases (A) provided equal distances on each side of the center arch clip base (A) and mount them at the same depth as the center one.

Proceed to Step 3.

center of arch - first base clip

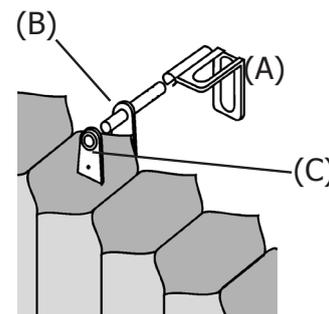**Have questions? Call our hotline at 1-800-726-3380**

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3. Find the center pleat of your arch shade fabric. Gently lift and fan out the fabric until the center section fits the window opening. Place the male clip (B) at the back of the back cell or pleat and place the female clip (C) at the front of the back cell or pleat. Pinch the fabric between both parts (B & C) by firmly pressing (B) and (C) together until you feel them lock in place.
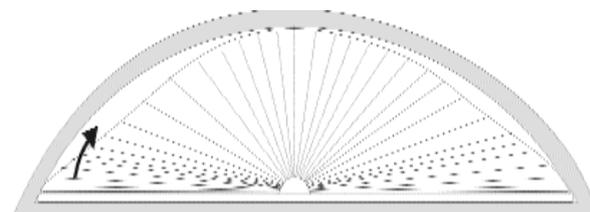
Continue to lift and fan out the fabric and attach clips (B&C) to the fabric for each arch clip base (A) already mounted to the wall or jamb.

4. Line up the male clip (B) with its matching arch clip base (A) at the center of the arch. Slowly push the male clip (B) into the receiver hole in the arch clip base (A) until you feel a snap.
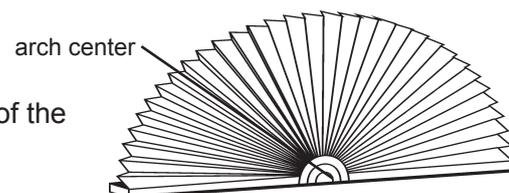
Continue this process until all clips are attached. Each receiver has four depth adjustments. If necessary continue to push the male clip (B) inward until you have reached the depth desired.

5. Check the fit of the arch. Reposition the fabric in the clips if necessary. Be careful not to wrinkle or damage the fabric when removing the clips.

Attach the Arch Center

Once your arch is installed, peel the paper liner from the double-sided tape on the back of the arch center and attach the center to the bottom of the rail.
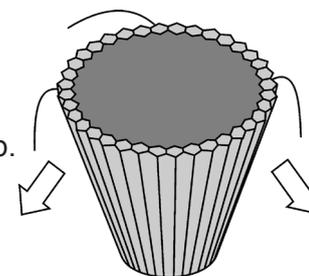
arch center

CIRCLE

Circle Installation - Cellular Fabric Only - No Headrail
THREADING THE FABRIC

Circle shades are mounted using 1.2mm cord and arch support clips. The circle is usually shipped in a cylindrical shape. The fabric will arrive with two pieces of cord cut longer that the diameter of the circle. One cord runs vertically while the other runs horizontally through the fabric circle. With the cylinder standing on end, untie the ends of the cords, be careful not to let the cord slip through the fabric. Pull equal lengths of cord from the cells at the bottom of the cylinder.

FORMING THE CIRCLE
Turn the cylinder over so that the loose ends of the cord are at the top, which will become the outside curve of the circle. Flatten the cylinder into the circle by gently pushing down and out at the top.

MOUNTING THE SHADE

Attach four arch support clips; one each at the top and bottom and one on each side. Use a ruler and a level to locate the clips at the widest vertical and horizontal points.

To inside mount the shade, the window casement must be at least 1 1/8" deep.
For inside flush mounts, position the arch support clips so that the clip fingers are 3/4" inside the window casement.

Outside mounts require a flat surface around the window opening at least 5/8" wide.
For outside mounts, position the outer edge of the clips at the desired height and width - one each at the top and bottom and one on each side.

Do not tighten the screws so that you have some clearance between clips and the mounting surface to tie off the cords. Place the shade in the window opening with the cords vertical and horizontal.

Wrap one end of the horizontal cord around the screw holding that side's arch support clip. Tighten the screw. Pull cords taut and tie it off to the clip and then tie off on the other side. Follow similar procedure for the vertical cord at the top and bottom of shade.

Pleated / Cellular Specialty Shades Troubleshooting

Problem:	Check:	Solution:
Arch fabric does not fill window opening	Fabric clips	Carefully remove the arch clips. Gently lift the center of the fabric until it fits the window height. Clip center cell or pleat into place. Continue to fan out the fabric until the fills the opening and re-clip.

For some quick tips on installing or troubleshooting your shade, visit us at http://www.youtube.com/user/VistaProducts

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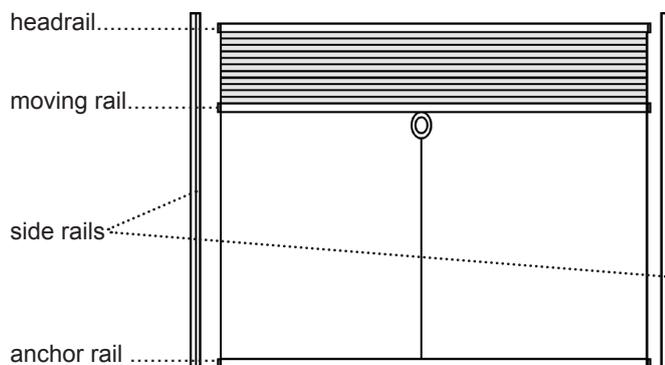## Specialty Shade Installation Instructions

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SKYLIGHT SHADES

Study the illustration to acquaint yourself with the shade terminology used in these instructions.

Notice that five rails are used; headrail, moving rail, anchor rail, and two side rails. All but the moving rail are attached to the mounting surface, either directly or via installation brackets.

The side rails can be positioned inside or outside the window opening, depending on how the shade was ordered, as an inside mount or an outside mount.

headrail.............
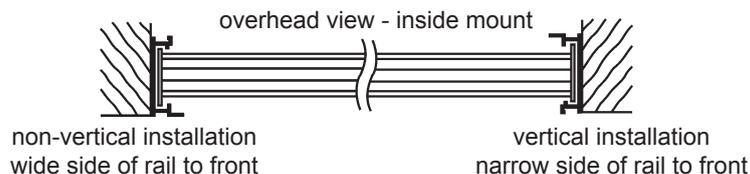moving rail.........
side rails
anchor rail ....

Mount Side Rails

Inside Mount Installation

The side rails are screwed to the inside of the window casement using the holes drilled on alternate sides of the rail centerline. In non-vertical (sloped) installations, the wide side of the side rail is in front, flush with the front edge of the opening. In vertical installations, the narrow side of the side rail is in front, flush with the edge of the opening.
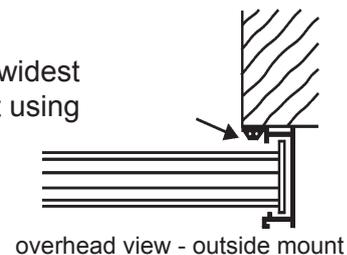
After mounting the side rails, measure the distance between each of them at each end. They must not be more than ¼" out of parallel for proper shade operation. If necessary, install wood shims under the mounting screw locations, starting at the ends of the side tracks.

overhead view - inside mount

non-vertical installation
wide side of rail to front

vertical installation
narrow side of rail to front

Outside Mount Installation

With outside mounts, the side rails will have the holes drilled in the groove near the edge of the widest side of the side rail. Attach the widest side of the side rail to the outside of the window casement using the appropriate fasteners.
The narrow side on the side rail should be at the front of the shade, whether the installation is vertical or non-vertical. After the side rails are mounted, the distance between them should be equal at both ends. The ends of the bottomrail should barely touch the side rails.

overhead view - outside mount

Installing the Anchor Rail

Cut the rubber bands holding the rails and fabric together, and lower the anchor rail to the bottom of the side tracks. Be careful not to tangle the cords. The open side of the anchor rail should face up, with the spring and cords exposed. (The open side may be covered by a fabric strip; remove it to make any shade adjustments.) With outside mounts, snap the anchor rail into the installation brackets the same way you installed the headrail. If necessary, installation brackets can also be used with inside mounts, but it is preferable to screw the anchor rail directly to the sill. Center the rail within the side tracks before direct mounting.
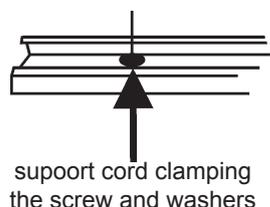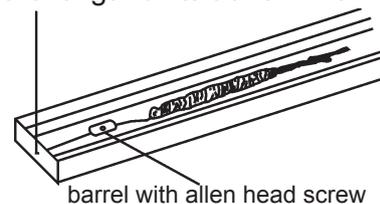
Adjusting the Skylight Tension Cords

The tension cords should be just tight enough to hold the moving rail in position anywhere along the length of its travel. The moving rail should slide easily, yet not drift when it is released.

To adjust tension remove the fabric strip from the anchor rail.
Loosen the allen head screw in the barrel so that the cord can be adjusted to desired tension.
Tighten allen head screw.

barrel with allen head screw

Support Tension Cord

If the shade is wider than 36" there will be a support cord, it should be very taut when the shade is installed. To adjust it, loosen the support cord clamping screw, pull the cord through the two washers to the desired tension, then re-tighten the screw. Make sure the cord is held tightly between the two washers.

supoort cord clamping the screw and washers

Pleated / Cellular Specialty Shades Troubleshooting

Problem:	Check:	Solution:
Skylight fabric falling out of side rails	Tension	Adjust the tension on the spring insdie the bottomrail using an allen key (not included)

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